
**MINUTES OF THE
REGULAR VIRTUAL BOARD MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF FREEPORT
MARCH 16, 2022**

The regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, March 16, 2022, virtually at the Housing Authority of the City of Freeport Administrative Office in the Empowerment Center located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Chair Smith-Norman called the meeting to order at 12:05 p.m.

PURSUANT TO EXECUTIVE ORDER 2020-07 SIGNED BY GOVERNOR PRITZKER AND GUIDANCE PROVIDED BY LEGAL COUNSEL, THE HOUSING AUTHORITY OF THE CITY OF FREEPORT MAY CONDUCT ALL OR PORTIONS OF THIS MEETING BY USE OF TELEPHONIC OR ELECTRONIC MEANS WITHOUT A PHYSICAL QUORUM PRESENT IN THE BOARDROOM.

II. ROLL CALL

The following members were present via GoTo Meeting portal and responded to roll call:

Present

Chair Smith-Norman
Vice Chair Harrell
Commissioner Shirley
Commissioner Williams Thomas
~~Commissioner Boldt~~

Staff Present

Babette Jamison-Varner, CEO
Tom Cassidy, Maintenance Director
Bernadette Mekalska, Executive Coordinator
Rachel Greenwood, Property Operations Manager

Consultants

Mike Bainbridge, Chief Financial Officer

Guest

Attorney Michael Syme, Partner, Fox Rothschild, LLP

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III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

IV. APPROVAL OF AGENDA

Commissioner Gwenn Shirley moved, second by Vice Chair Harrell to approve the agenda for March 16, 2022, regular meeting, as presented. On roll call, the following members voted:

Richter:	Aye	Smith-Norman:	Aye
Shirley:	Aye	Williams Thomas:	Aye
Harrell:	Aye		

V. APPROVAL OF PREVIOUS MINUTES

Regular Board Meeting Minutes for February 19, 2022 were tabled to the next meeting due to incorrect minutes date used in the agenda.

VI. PUBLIC COMMENT

None.

VII. BREWSTER – HOSMER CLARIFYING UPDATE, Attorney Michael Syme

Attorney Michael Syme gave an update on the HACF taking over of the Brewster & Hosmer developments.

VIII. FINANCIAL REPORT, Mike Bainbridge

Chief Accountant, Mike Bainbridge, presented financial reports for the month of January 2022 for the Operating Budget. The 2023 Draft of Fiscal Year Budget and health insurance projections were also presented.

IX. CEO REPORT, Babette Jamison-Varner

Director Jamison-Varner’s presentation was tabled to the next meeting.

X. RESOLUTIONS

- a. 032022-01: Resolution Authorizing Approval of the Housing Authority of the City of Freeport Proposed Holiday Schedule
- b. 032022-02: Resolution Authorizing Approval of Health Care Cost Reductions
- c. 032022-03: FY 2023 Annual Operating Budget

XI. APPROVALS

- a. 032022-01: Resolution Authorizing Approval of the Housing Authority of the City of Freeport Proposed Holiday Schedule

Commissioner Shirley moved, second by Vice Chair Harrell to approve Resolution Authorizing Approval of the Housing Authority of the City of Freeport Proposed Holiday Schedule. Roll call was as follows:

Richter:	Aye	Shirley:	Aye
Smith-Norman:	Aye	Harrell:	Aye
Williams Thomas:	Aye		

Chair Smith-Norman declared the motion passed

- b. 032022-02: Resolution Authorizing Approval of Health Care Cost Reductions was tabled to the next Board Meeting
- c. 032022-03: FY 2023 Annual Operating Budget

Vice Chair Harrell moved, second by Commissioner Richter to approve Resolution Authorizing Approval of the Housing Authority of the City of Freeport ~~Proposed Holiday Schedule~~ 2023 Annual Operating Budget. Roll call was as follows:

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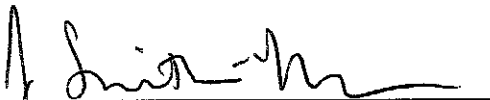
Richter:	Aye	Shirley:	Aye
Smith-Norman:	Aye	Harrell:	Aye
Williams Thomas:	Aye		

Chair Smith-Norman declared the motion passed


XI. AJOURNMENT

There being no further business to be conducted at this regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Commissioner Shirley moved, second by Vice Chair Harrell to adjourn. The motion carried unanimously, and at 12:56 p.m., Chair Smith-Norman declared the meeting adjourned.

ATTEST:



Jennifer Smith-Norman
Chair of the Board of Commissioners
Housing Authority of the City of Freeport



Babette Jamison-Varner
Chief Executive Officer & Secretary
Housing Authority of the City of Freeport