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**MINUTES OF THE  
REGULAR VIRTUAL BOARD MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF THE CITY OF FREEPORT  
APRIL 20, 2022**

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The regular meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, April 20, 2022, virtually at the Housing Authority of the City of Freeport Administrative Office in the Empowerment Center located at 1052 W. Galena Avenue, Freeport, Illinois at 12:00 p.m. Chair Smith-Norman called the meeting to order at 12:02 p.m.

**PURSUANT TO EXECUTIVE ORDER 2020-07 SIGNED BY GOVERNOR PRITZKER AND GUIDANCE PROVIDED BY LEGAL COUNSEL, THE HOUSING AUTHORITY OF THE CITY OF FREEPORT MAY CONDUCT ALL OR PORTIONS OF THIS MEETING BY USE OF TELEPHONIC OR ELECTRONIC MEANS WITHOUT A PHYSICAL QUORUM PRESENT IN THE BOARDROOM.**

**II. ROLL CALL**

The following members were present via GoTo Meeting portal and responded to roll call:

**Present**

Chair Smith-Norman  
Commissioner Boldt  
Vice Chair Harrell  
Commissioner Shirley  
Commissioner Williams Thomas

**Staff Present**

Babette Jamison-Varner, CEO  
Tom Cassidy, Maintenance Director  
Bernadette Mekalska, Executive Coordinator

**Consultants**

Mike Bainbridge, Chief Financial Officer  
Attorney Eric Hanson

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was conducted.

**IV. APPROVAL OF AGENDA**

Vice Chair Greta Harrell moved, second by Commissioner Boldt to approve the agenda for April 20, 2022, regular meeting, as presented. On roll call, the following members voted:

<b>Boldt:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Shirley:</b>	Aye	<b>Williams Thomas:</b>	Aye
<b>Harrell:</b>	Aye		

**V. CLOSED SESSION**

At 12:09 pm, Chair Smith-Norman gave instructions on how to enter the Closed Session for the purpose of the following:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c)(1)

**VI. OUT OF CLOSED SESSION**

At 12:23 p.m., Commissioner Williams Thomas moved, second by Commissioner Boldt to return to open session. On roll call, the following members voted:

<b>Boldt:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Harrell:</b>	Aye	<b>Williams Thomas:</b>	Aye
<b>Shirley:</b>	<u>Aye</u>		

Chair Smith-Norman declared the motion passed.

**VII. APPROVAL OF MINUTES**

- Regular Virtual Board Meeting Minutes, February 16, 2022
- Regular Virtual Board Meeting Minutes, March 16, 2022, with corrections

Vice Chair Harrell moved, second by Commissioner Williams Thomas to approve the Regular Virtual Board Meeting Minutes for February 16, 2022, and Regular Virtual Board Meeting Minutes for March 16, 2022, with corrections. On roll call, the following members voted:

<b>Boldt:</b>	Aye	<b>Smith-Norman:</b>	Aye
<b>Harrell:</b>	Aye	<b>Williams Thomas:</b>	Aye
<b>Shirley:</b>	<u>Aye</u>		

**VIII. PUBLIC COMMENT**

None.

**IX. FINANCIAL REPORT, Mike Bainbridge**

Chief Accountant, Mike Bainbridge, presented financial reports for the month of March 2022 for the Operating Budget. Mike also spoke about the employee health insurance premium increases.

**X. CEO REPORT, Babette Jamison-Varner**

Director Jamison-Varner's presented Parkside relocation and repositioning application updates. Director Jamison-Varner spoke about results of the Westview REAC inspection. Unit turn, leasing and vacancy report were also discussed.

**XI. RESOLUTIONS**

- a. 032022-02: Resolution Authorizing Approval of Health Care Cost Reductions

**XII. APPROVALS**

- a. 032022-01: Resolution Authorizing Approval of Health Care Cost Reductions

Vice Chair Harrell moved, second by Commissioner Williams Thomas to approve Resolution Authorizing Approval of the Health Care Cost Reduction. Roll call was as follows:

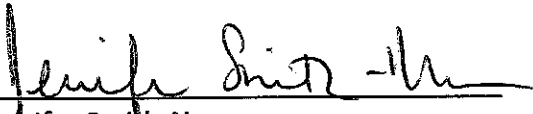
<b>Boldt:</b>	Aye	<b>Shirley:</b>	Aye
<b>Smith-Norman:</b>	Aye	<b>Harrell:</b>	Aye
<b>Williams Thomas:</b>	Aye		

Chair Smith-Norman declared the motion passed

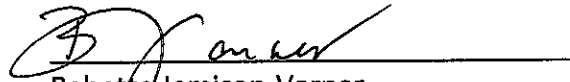
**XI. AJOURNMENT**

There being no further business to be conducted at this regular virtual meeting of the Board of Commissioners of the Housing Authority of the City of Freeport, Vice Chair Harrell moved, second by Commissioner Williams Thomas. The motion carried unanimously, and at 1:03 p.m., Chair Smith-Norman declared the meeting adjourned.

**ATTEST:**



Jennifer Smith-Norman  
Chair of the Board of Commissioners  
Housing Authority of the City of Freeport



Babette Jamison-Varner  
Chief Executive Officer & Secretary  
Housing Authority of the City of Freeport