

**MINUTES OF THE
SPECIAL BOARD MEETING OF THE
BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF FREEPORT JUNE 12, 2024
(ORIGINALLY SCHEDULED FOR JUNE 19, 2024)**

I. Call to order

The special meeting of the Board of Commissioners of the Housing Authority of the City of Freeport was held on Wednesday, June 12, 2024, at the Housing Authority of the City of Freeport Administrative Office located at 1052 West Galena Avenue, Freeport, Illinois at 12:00 p.m. Chair Williams Thomas called the meeting to order at 12:00 p.m.

II. Roll Call

The following members were present and responded to roll call:

Attendance

Members

Present: Greta Harrell, Paulette Williams-Thomas, Rachel Greenwood, Shanell Pearson, James Palermo, Randy Bukas, Tasha Mazique, Clay Cunningham

Remote: Mike Bainbridge

Absent: Quincy Carter, Kevyn Sutter

III. Pledge of Allegiance

Pledge of Allegiance was conducted.

IV. Approval of Agenda

Commissioner Harrell moved to approve the meeting agenda, second by Commissioner Pearson.

Roll call was as follows:

Voting

Member Votes Yes (4)

Greta Harrell, Paulette Williams-Thomas, Shanell Pearson, Clay Cunningham

Member Votes No (1)

Randy Bukas

Chair Williams Thomas declared the motion passed.

V. Approval of Minutes

a. Regular Meeting Session, May 15, 2024

Commissioner Bukas moved to approve Regular Board Meeting Minutes for May 15, 2024, second by Commissioner Pearson. Roll call was as follows:

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Voting

Member Votes Yes (5)

Greta Harrell, Paulette Williams-Thomas, Shanell Pearson, Randy Bukas, Clay Cunningham

Chair Williams Thomas declared motion passed.

b. Special Meeting Session, June 3, 2024

Commissioner Harrell moved to approve Special Meeting Minutes for June 3, 2024, second by Commissioner Cunningham. Roll call was as follows:

Voting

Member Votes Yes (5)

Greta Harrell, Paulette Williams-Thomas, Shanell Pearson, Randy Bukas, Clay Cunningham

Chair Williams Thomas declared motion passed.

VI. Public Comment

None

VII. Financial Reports

a. Mike Bainbridge, CPA

- Monthly Financial Report

Chief Financial Officer, Mike Bainbridge presented the March 2024 fiscal year end consolidated budget-to actual report and other financial reports.

VIII. HACF Reports

HACF's Property Management, Maintenance Director, and FSS Coordinator, presented department reports.

IX. Resolutions

a. Resolution 062024-01: Resolution Authorizing Approval of Temporary Workflow Plan

1. Hiring of Bernadette Mekalska - Part-time employee

Interim Executive Director, Rachel Greenwood explained the resolution to the Board Members and answered questions.

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- b. Resolution 062024-02: Resolution Authorizing Approval for Associated Services Enterprise, LLC

Director of Facilities and Maintenance explained the resolution to the Board Members and answered questions.

X. Approvals

- a. Resolution 062024-01: Resolution Authorizing Approval of Temporary Workflow Plan

- 1. Hiring of Bernadette Mekalska - Part-time employee

Commissioner Harrell moved to approve the Temporary Workflow Plan with hiring Bernadette Mekalska as a part-time employee for an as needed basis, second by Commissioner Pearson. Roll call was as follows:

Voting

Member Votes Yes (4)

Greta Harrell, Paulette Williams-Thomas, Shanell Pearson, Clay Cunningham

Member Votes No (1)

Randy Bukas

- b. Resolution 062024-02: Resolution Authorizing Approval for Associated Services Enterprise, LLC Approval

Commissioner Harrell moved to approve Associated Services Enterprise for major cement work repair contractor for Westview Development, second by Commissioner Pearson. Roll call was as follows:

Voting

Member Votes Yes (5)

Greta Harrell, Paulette Williams-Thomas, Shanell Pearson, Randy Bukas, Clay Cunningham

Chair Williams Thomas declared motion passed.

Commissioner Harrell left meeting at 12:53 p.m.

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XI. Adjournment

Commissioner Bukas moved to approve Adjournment, second by Commissioner Pearson. Roll call was as follows:

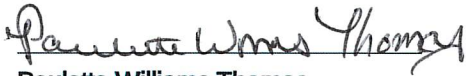
Voting

Member Votes Yes (4)

Paulette Williams-Thomas, Shanell Pearson, Randy Bukas, Clay Cunningham

Chair Williams Thomas declared motion passed, and at 12:54 p.m. the special meeting was adjourned.

Attest:



Paulette Williams Thomas

Chair of the Board of Commissioners

Housing Authority of the City of Freeport



Rachel Greenwood

Interim Executive Director & Property Operations Manager

Housing Authority of the City of Freeport